



CDBG-MIT PROGRAM COMMUNITY ENERGY AND WATER RESILIENCE INSTALLATIONS PROGRAM-HOUSEHOLD

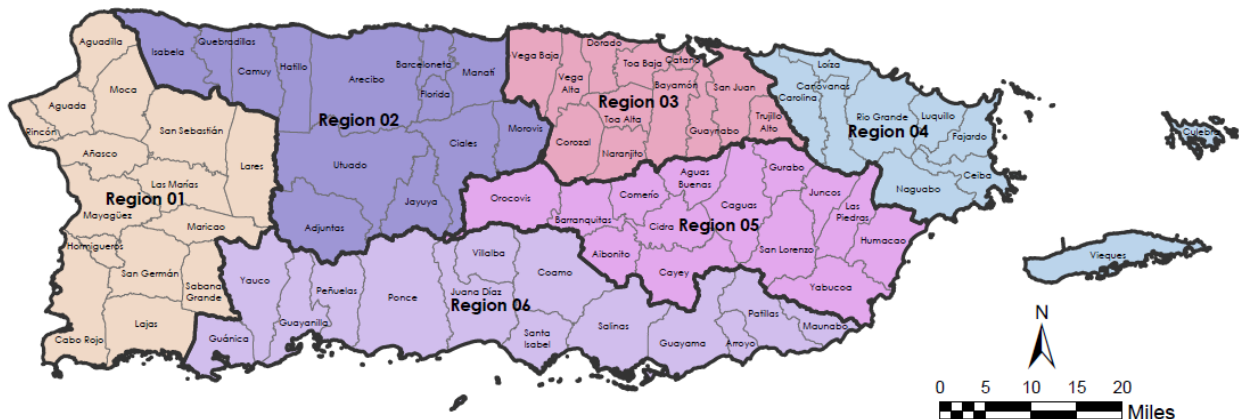
ROUND REFERENCE GUIDE PROGRAM ROUND NO. 2023-01-030

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1. OVERVIEW

The Round Reference Guide is issued by the Puerto Rico Department of Housing (**PRDOH**) with regard to Program Round No. **2023-01-030** of the Community Energy and Water Resilience Installations – Households (**CEWRI-HH**) Program. The CEWRI-HH Program administers two (2) Subprograms: Home Energy Resilience Improvements Program (**CEWRI-HERI**) and Incentive Program (**CEWRI-IP**). The CEWRI-HH Program Guidelines are available in English at <https://cdbg-dr.pr.gov/en/> and Spanish at <https://cdbg-dr.pr.gov/>.

PRDOH implements CEWRI-HH through Program Rounds to manage effectively the application processing capacity and the industry photovoltaic and storage installation capacity of Puerto Rico overall. Program Rounds allow issuing awards with the most current data on photovoltaic and battery system costs, thereby ensuring that award amounts are reasonable. CEWRI-HH allocates its available application slots for each round into **six (6)** distinct regions to equally distribute the benefits of the Program across the island. The CEWRI-HH Program Regions are depicted in the map shown next.



The Round Reference Guide sets forth the amount of funding allocated, the maximum quantity of applications to be accepted, reference costs and award caps for award

calculations, eligible income levels, and schedule for the CEWRI-HH Program Round No. **2023-01-030**.

2. ROUND DESCRIPTION

The following is a summary of the information for the CEWRI-HH Program Round subject to the Round Reference Guide.

General Information of the Round

Round No.	2023-01-030
Budget Allocation:.....	\$90,000,000
Program Round Ticket Distribution Start Date:.....	March 2023
Program Round Ticket Distribution Closing Date:.....	30 days after Start Date

Award Caps for the Round

Maximum Award (CEWRI-HERI)	\$30,000.00
Maximum Award (CEWRI-IP).....	\$0.00

Reference Costs for the Round

Photovoltaic System Reference Cost.....	\$3,185.00 / kW¹
Battery Storage System Reference Cost.....	\$1,276.25 / kWh²

Minimum and Maximum System Capacities for the Round

Minimum Photovoltaic System Capacity	3 kW
Maximum Photovoltaic System Capacity	Based on Annual Energy Consumption
Minimum Battery Storage System Capacity.....	9 kWh
Maximum Battery Storage System Capacity	20 kWh

Maximum Eligible Income Level for the Round

Maximum HUD Area Median Income Category	30%
Maximum HUD Area Median Income Category Year.....	FY 2022³
▪ Maximum for a 1 Person Household	\$11,700 / year
▪ Maximum for a 2 Person Household	\$13,350 / year
▪ Maximum for a 3 Person Household	\$15,000 / year
▪ Maximum for a 4 Person Household	\$16,650 / year

¹ The Round will consider a Photovoltaic System Reference Cost of \$4,140.50 (1.3 times the normal reference cost) for awards to properties in Vieques and Culebra.

² The Round will consider a Battery Storage System Reference Cost of \$1,659.77 (1.3 times the normal reference cost) for awards to properties in Vieques and Culebra.

³ Maximum income limits are based on HUD's latest publication for Puerto Rico CDBG-DR at <https://www.huduser.gov/portal/datasets/CDBG/FY-2022-PR-DR-Income-Limits.xlsx>. HUD's latest income limits are published at <https://www.hudexchange.info/resource/5334/cdbg-income-limits/>. The Program is required to use the latest income limits for its income reviews. The Program will use HUD's latest income limits for Puerto Rico CDBG-DR for its income reviews, even if such income limits were published after this Round Reference Guide's publication date.

- Maximum for a 5 Person Household \$18,000 / year
- Maximum for a 6 Person Household \$19,350 / year
- Maximum for a 7 Person Household \$20,650 / year
- Maximum for an 8 Person Household \$22,000 / year

Application Slots for the Round

Maximum Applications to be Accepted.....	3,000
▪ Maximum for Region 01	500
▪ Maximum for Region 02.....	500
▪ Maximum for Region 03.....	500
▪ Maximum for Region 04.....	500
▪ Maximum for Region 05.....	500
▪ Maximum for Region 06.....	500

Awards will be issued to eligible households that submit a System in compliance with CEWRI-HH Program requirements. Any Application found non-compliant with the income limits for a particular Program Round will be deemed ineligible for the assistance under that specific round. The determination of income limit round ineligibility does not preclude the round-specific ineligible Applicant from submitting another Application under a subsequent round.

3. APPLICATION INTAKE PROCESS

Applications will be submitted to the CEWRI-HH Program through a two-step process:

Step 01: Program Application Tickets Distribution: Available application slots for the Program Round will first be distributed to Applicants passing an initial screening process regarding the Program Round's eligibility criteria. Applicants will provide: contact information, physical address, household composition, property ownership or proprietary interest, primary residence, citizenship, and household income level, among other minimum requirements. Each Applicant passing the initial screening process will be provided a **CEWRI-HH Program Ticket** which will allow the Applicant to, within **one hundred and twenty (120) calendar days** of the ticket being issued, gather the data and documentation required for the submission of a complete application to the Program.

Step 02: Program Applications Intake: Applicants with a CEWRI-HH Program Ticket will gather the data and documentation required for the submission of a CEWRI-HH Program Application. The documentation includes the Applicant's household information, the Participating Property's information, and the System Quote from a Program-approved Renewable Energy Installation Company (**REIC**) of the Applicant's choosing. The CEWRI-HH Program Ticket will include instructions and

the list of documents required for application submission. The CEWRI-HH Program Ticket will also include the list of Program-approved REICs. The list of Program-approved REICs is available and updated regularly at <https://cdbg-dr.pr.gov/en/>.

Interested single-family homeowners may request a CEWRI-HH Program Ticket assistance under Program Round No. **2023-01-030**, using one of the following methods:

- Online via the CEWRI-HH Application Portal at <https://cdbg-dr.pr.gov/en/>;
- By phone, calling 1-833-234-2324; or
- In person, by visiting a CEWRI-HH Intake Center.

CEWRI-HH Program Tickets will be distributed until the maximum number of applications to be accepted is reached, as set forth in the Round Reference Guide. The CEWRI-HH Program will reserve a pre-determined number of tickets for distribution at CEWRI-HH Intake Centers only. PRDOH reserves the right to increase the maximum quantity of applications to be accepted at any time between the Program Round Ticket Distribution Start and Closing dates.

Once a ticket is obtained, complete applications for Program Round No. **2023-01-030** may be submitted:

- Through the CEWRI-HH Application Portal at <https://cdbg-dr.pr.gov/en/>; or
- By visiting a CEWRI-HH Intake Center.

Location and additional information on CEWRI-HH Intake Centers, such as hours of operation and telephone numbers, can be found online at <https://cdbg-dr.pr.gov/en/>.

END OF ROUND REFERENCE GUIDE